

## Obligations of Authors

### Good Scientific Practice, Errors

We require every author publishing in zfwu to comply with the rules to safeguard good scientific practice as stipulated by academic institutions.

If the author becomes aware of an error in the manuscript, either before or after publication, they must alert the editor without delay and cooperate with the editors to allow for a correction.

### Plagiarism

Authors must only submit original manuscripts and must use citations or quotations responsibly whenever materials or thoughts from other persons are used.

Authors wishing to publish in zfwu are advised to consult the Author Guidelines regarding citations and quotations available [here](#) prior to submitting their manuscript.

### Authorship

Only those who made a considerable contribution to the article submitted can be listed as authors.

### Multiple or Concurrent Publications

All submitting parties are required to affirm that they are offering an original manuscript that has not been otherwise published or submitted for publication. Authors need to acknowledge that manuscripts that are submitted for publication in zfwu should not be offered for publication elsewhere until the peer reviewing procedure has been completed.

### Disclosure and Conflict of Interest

The authors are expected to disclose any source of financial support they received for the manuscript. The authors shall also disclose all circumstances to the editors which might constitute a conflict of interest with regard to the scholarly view expressed in the manuscript.

A conflict of interest shall be deemed to exist whenever a third person may reasonably doubt the objectivity of the research in light of the circumstances.

### Data Policy, Transparency

In an effort to promote scientific discourse and cumulative research as well as to assure quality, the editors attach particular importance when reviewing contributions to the fact that the greatest possible transparency is established with respect to the data used. When submitting the manuscript, the authors of empirical contributions make a commitment that they shall sufficiently document the way in which data has been gathered and/or the data sets made available by third parties (e.g. databases) have been accessed in order to create the requirements for secondary analyses and replications. At the same time, they declare that they are willing to make the data used available for

further analyses, within the framework of respectively existing possibilities, for scientifically grounded inquiries.

### Obligations of Reviewers

Each manuscript submitted by potential authors for zfwu is evaluated based on a double-blind peer review process. Details of the peer review process for zfwu can be found [here](#).

External researchers act as reviewers. The reviewers are renowned professors and postdoctoral researchers in their respective specialist area. Manuscripts are generally evaluated by two reviewers; a third reviewer could be consulted in case of major disagreement. The reviewers' recommendations are communicated to the editorial staff, authors receive excerpts of the evaluation explaining the reviewers' decision.

The peer review procedure will usually be completed eight to twelve weeks following the submission of the manuscript; if the appraisal requires more time, the author will be notified accordingly.

Following its approval (if necessary, under the condition of minor or major improvements), the article will be proofread by us. In the concluding phase, we will send the print proofs to the author/s.

### Obligations of Editors

Editorial Board, Editorial Manager

Our **academic advisory board** supports the editorial board and covers a broad variety of disciplines, e.g. national economics, business economics, business ethics, philosophy, and theology.

The editorial manager is responsible for coordinating the submissions and peer review process.

### Violations of Good Scientific Practice

In cases in which the rules of good scientific practice are suspected to have been violated, the editorial manager will contact the reviewer and request an examination of whether the criticism can be substantiated or phrased in a more appropriate manner. If necessary, unlawful remarks will be deleted before the editor forwards the (anonymised) report. If a case of plagiarism should be detected only after publication, Nomos will stop the title's distribution immediately until the case has been cleared.

### Role of Editors during Peer Review Process

At the start of the double-blind peer review process for submissions, the editors decide who the reviewer of a submission will be; being informed of the identity of the author, only they can assess whether the relationship between author and reviewer is too close. The editors will also consider other factor for the selection of reviewers, such as the wish to distribute the work amongst as many people as possible and enabling as many community members as possible to take part in the selection process. The editorial manager communicates the editorial decision after peer review to the authors and reviewers.

## Confidentiality and Conflicts of Interest

No information about a submitted manuscript will be disclosed to anyone other than the author(s), reviewers, potential reviewers, members of the editorial board or the publisher, Nomos.

If an editor is in a conflict of interest regarding a manuscript, they will refrain from their role in the review process and will ask another member of the editorial board to take over.

## Obligations and Role of the Publisher

### Publishing Ethics

Nomos Publishing attaches particular importance to the high quality of its journal portfolio and oversees the adherence to editorial quality standards for articles published in zfwu. Our general publication policy can be found [here](#).

### Publication Decision, Copyright

Nomos Publishing and the editors accept no responsibility for unsolicited manuscripts. Through the acceptance of a manuscript Nomos acquires all rights from the authors, in particular also the right for further duplication for commercial purposes via photomechanical or other techniques. Detailed information on Nomos' copyright policy can be found [here](#).

### Fees

Authors wishing to publish in zfwu are not required to pay article processing or submission charges.

### Long-Term Archiving

To ensure long-term archiving of and access to zfwu Nomos is cooperating with [Portico](#).