

Obligations of Authors

Good Scientific Practice, Errors

We require every author publishing in ZfP to comply with the rules to safeguard good scientific practice as stipulated by academic institutions.

If the author becomes aware of an error in the manuscript, either before or after publication, they must alert the editor without delay and cooperate with the editors to allow for a correction.

Plagiarism

Authors must only submit original manuscripts and must use citations or quotations responsibly whenever materials or thoughts from other persons are used.

Authors wishing to publish in ZfP are advised to consult the Author Guidelines regarding citations and quotations available [here](#) prior to submitting their manuscript.

Authorship

Only those who made a considerable contribution to the article submitted can be listed as authors.

Multiple or Concurrent Publications

All submitting parties are required to affirm that they are offering an original manuscript that has not been otherwise published or submitted for publication – unless, in justified exceptional cases, a special agreement has been made accordingly with the editor-in-chief and the editorial board.

Disclosure and Conflict of Interest

The authors are expected to disclose any source of financial support they received for the manuscript.

The authors shall also disclose all circumstances to the editors which might constitute a conflict of interest with regard to the scholarly view expressed in the manuscript.

Obligations of Reviewers

Each manuscript submitted by potential authors for ZfP is evaluated based on a double-blind peer review process. Details of the peer review process for ZfP can be found [here](#).

The review process takes 2 months on average. Reviewers' recommendations are communicated to the editorial staff, authors receive excerpts of the evaluation explaining the reviewers' decision and, if applicable, suggestions for revision.

Reviewers are expected to disclose any potential conflicts of interest, for example when they know the author personally.

Obligations of Editors

Editors, Editorial Board, Editorial Office

The editorial board of ZfP is comprised of renowned scholars in the fields of Political Science, Sociology, History, Economics, Philosophy, Public Law and Legal Theory working at German and international universities.

Editors are to support author acquisition and the manuscript review process. They convene annually to discuss strategic decisions. New members to the editorial board are selected with regard to their proven subject expertise. Preferably, new members contribute new subject knowledge to the board.

The editorial office of ZfP is led by Dr. Andreas Vierecke since 2008. He studied Political Science, Philosophy and Psychology at Ludwig-Maximilians-Universität Munich, where he received his doctorate in 1994. Andreas Vierecke has been managing partner of the company Südpol-Redaktionsbüro Köster & Vierecke since 2001 and has been in editor-in-chief for ZfP and, since 2018, the Nomos Publishing journal "BdW Blätter der Wohlfahrtspflege".

Role of the Editor-in-Chief during Peer Review Process

At the start of the double-blind peer review process for submissions, the editor-in-chief decides who the reviewers of a submission will be; being informed of the identity of the author, only he can assess whether the relationship between author and reviewer is too close. In search for suitable reviewers the editor-in-chief also draws on the expertise of the editors and other scholars in the same research area.

Confidentiality and Conflicts of Interest

No information about a submitted manuscript will be disclosed to anyone other than potential reviewers or members of the editorial office.

If an editor is in a conflict of interest regarding a manuscript, they will refrain from their role in the review process and will ask another member of the editorial board to take over.

Obligations and Role of the Publisher

Publishing Ethics

Nomos Publishing attaches particular importance to the high quality of its journal portfolio and oversees the adherence to editorial quality standards for articles published in ZfP. Our general publication policy can be found [here](#).

Violations of Good Scientific Practice

If a case of plagiarism should be detected after publication, Nomos will stop the title's distribution immediately until the case has been cleared.

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