



Publication Guidelines

(June 2023)

I. Duties of the authors

Good scientific practice

We require authors publishing in ZEuS to comply with the rules for ensuring good scientific practice as established by academic institutions.

If authors notice an error in the manuscript before or after publication, they must notify the editors immediately and work with them to make a correction.

Plagiarism

Authors may only submit original manuscripts and must clearly indicate that materials or thoughts of other authors have been used in direct and indirect quotations.

Authors wishing to publish in ZEuS are advised to consult the Author's Guidelines (available [here](#)) for citations, before submitting their manuscript.

Double and redundant publication

Duplicate or redundant publication (“self-plagiarism”) occurs when a work or substantial portions of a work are published more than once by the author(s) without appropriate cross-reference or justification for the overlap. This may be in the same language or in a different language.

ZEuS does not publish publications that significantly overlap with other publications unless the “double publication” is likely to stimulate academic discourse because the previous publication appeals to a different readership than ZEuS, we have clear permission from the copyright holder of the original publication, and the original source is cited.

Depositing a preprint on the author’s personal website, in an institutional repository, or in a preprint archive is not considered prior or duplicate publication.

Manuscripts offered to ZEuS for publication may not be offered for publication elsewhere until the review process has been completed.

Authorship

Only those who have made a significant contribution to the submitted article can be listed as authors.

Disclosure requirements and conflicts of interest

Authors of ZEuS are expected to disclose any source of financial support received for the preparation of the manuscript.

Authors must also disclose to the editors any circumstances that might make the contribution appear to be the result of contract research.

II. Duties of the reviewers

The role of reviewers is to support the editors' decision-making and to improve the submitted manuscripts. To this end, reviewers can make recommendations to the authors.

Each manuscript submitted to ZEuS is evaluated on the basis of a double-blind review process. The review process may take up to two months. The recommendations of the reviewers are communicated to the editorial board. Authors receive excerpts from the evaluation explaining the reviewers' decision and, if necessary, suggestions for revision.

Reviewers assess the manuscripts objectively, using scientific standards and appropriate language. They should express their opinion clearly and support it with arguments.

Reviewers are expected to disclose any potential conflicts of interest.

III. Duties of the editors and publisher

The editors of ZEuS support the selection of authors and the review process. Annual meetings of the editors are held for strategic decisions.

The editorial board members are experts in the fields in which ZEuS publishes. They cooperate with the editors in the selection and review of contributions. An editorial board meeting is held before the publication of a new ZEuS issue.

Role of the managing editor during the peer review process

At the beginning of the double-blind peer review process, the managing editor decides who the reviewers of a submission will be. The managing editor is informed about the identity of the author in order to judge whether the relationship between author and reviewer is too close. In the search for suitable reviewers, the managing editor also draws on the expertise of qualified colleagues from the relevant research field.

Violations of good scientific practice

In cases where a review contains unfair remarks, the responsible editor deletes them and transforms them into professional criticism before forwarding the (anonymized) review.

If plagiarism is detected after publication, Nomos Verlagsgesellschaft immediately stops the distribution of the title until the case is resolved.

Post-Publication Corrections and Retractions

ZEuS will issue corrections, retraction statements and other post-publication updates including editorial expressions of concern on published content, where appropriate.

An author correction will be published to correct important error(s) made by the author(s) that affects the scientific integrity of the published article, the publication record or the reputation of the author(s) or the journal.

A publisher correction will be published to correct an important error made by the journal that affects the scientific integrity of the published article, the publication record or the reputation of the authors or the journal.

An addendum is generally published when significant additional information crucial to the reader's understanding of an article has come to light following publication.

An editorial expression of concern is a statement from the editors alerting readers to serious concerns affecting the integrity of the published paper.

An article will be retracted in case of clear evidence that the findings are unreliable, either as a result of major error or as a result of fabrication or falsification. An article may also be retracted in cases of plagiarism, if the findings have previously been published elsewhere without proper disclosure, or in cases of unethical research. Notices of retraction will clearly identify the retracted article, indicate the reason for retraction and be published promptly to minimise harmful effects.

Confidentiality and conflicts of interest

No information about a submitted manuscript will be disclosed to anyone other than authors, reviewers, potential reviewers, or members of the editorial board.

If an editor has a conflict of interest regarding a manuscript, he/she will abdicate his/her role in the review process and will ask another member of the editorial board to take over the editing.

Contract Guidelines

Nomos Verlagsgesellschaft places particular emphasis on the high quality of its journal portfolio and monitors compliance with editorial quality standards for articles published in ZEuS. The publishers' general ethical publishing guidelines can be found [here](#).

Publishing decisions, copyright

Nomos Verlagsgesellschaft and the editors accept no responsibility for unsolicited manuscripts. By accepting a manuscript, the publisher acquires all rights from the authors, including in particular the right to further reproduction for commercial purposes by photomechanical or other techniques. Detailed information on Nomos' copyright policy can be found [here](#).

Fees

Authors wishing to publish in ZEuS are not required to pay article processing or submission fees.

Long-term archiving

To ensure long-term archiving and access to ZEuS, Nomos Verlagsgesellschaft cooperates with Portico.