Zeitschrift für Flucht- und Flüchtlingsforschung
German Journal of Forced Migration and Refugee Studies

Style Guidelines for Submissions

All material to be considered for publication should be submitted only via OJS: https://ojs.nomos-journals.de/index.php/zflucht

Please note the following guidelines before submitting a manuscript:

- All manuscripts must be classified under one of the following categories and adhere to the character count limit (each including spaces, annotation, and bibliography): *academic articles* (80,000 characters), *forum articles* (35,000 characters), *single book reviews/conference reports* (6,000 characters) and *multiple books reviews* (20,000 characters).

- Manuscripts are to be submitted as Word documents and should begin with title, keywords, and abstracts *in German as well as in English.* Each abstract is approximately 800 characters (including spaces) short. Please use in-text citation in short form (author, year). Footnotes serve to explain sections of the text.

- Academic articles and forum articles must be submitted in both anonymised and non-anonymised versions. References to your own works in the text or bibliography, as well as other information that could reveal your authorship, must be removed from the anonymised version. Please also remove author details from the document's metadata.

You may not submit a manuscript for publication, which has been published elsewhere or is currently under review or consideration for publication.

Note on the update of author guidelines

Our journal has revised its guidelines on formal design and citation. All formal requirements are effective immetiately based on the **APA (7th edition**). Authors are responsible for checking and adapting their manuscripts in accordance with the APA style guidelines. In addition to the citation rules, please also pay attention to other style rules (i.e. mechanics of style) such as abbreviations, foreign words, dates and numbers, hyphens and dashes in accordance with APA.

Full details on style can be found on the official APA website:

https://apastyle.apa.org/style-grammar-guidelines

Below you will find some additional information on preparing your manuscript:

1. Formatting: Tables, figures, charts

Please submit illustrations via OJS in a printable form (at least 300 dpi) either as JPEG, TIFF, or EPS files. The author must clarify the rights to publish the respective illustration in their work. Please ensure sufficient contrasts in charts and pictures and list references after the bibliography at the end of the manuscript. For optimal reproduction in print, please take into account the width of the journal's pages (11.4 cm). Very large figures and charts or detailed tables can become difficult to read when printed in small size.

Tables do not contain any footnotes.

2. Typesetting guidelines

2.1 Gender-sensitive and non-sexist language

All manuscripts are to use gender-sensitive language respecting and considering gender equality. If applicable, authors may insert a footnote explaining their language.

2.2 Miscellaneous

Manuscripts must not contain any field codes. If you used them while composing your text, please remove them before submitting your manuscript.

lt is advisable to activate Word's spellcheck as it will identify most typing and spelling errors. It is also advisable to have your manuscript thoroughly proofread before submitting it for the first time.

3. Submission of reviews

A book review should begin with the details of the publication under review listed as follows:

Name, surname: *title* (series, volume) place: publisher year, page number, price. (ISBN)

Example: Hansjörg, D. & Kristina, D. (Hrsg.): *Living in Refugee Camps in Berlin. Women's Perspectives and Experiences* (Berliner Beiträge zur Ethnologie, Band 40) Berlin: Weißensee Verlag 2016, 314 S., 19,90 €.
[ISBN 978-3-89998-242-8]

4. Submission of Conference Reports
A conference report should contain the following information in the heading:

Conference title, date, place, where appropriate the conference orgamser (if not already mentioned in the title). If necessary, a supplementary heading.

Example: *Erste Konferenz des Netzwerks Flüchtlingsforschung,* 6.-8. Oktober 2016, Osnabrück.

5. Submitting the final version of your work

After you have received approval for publication, please submit the final version. Please include your name and surname as well as the title, five keywords and abstracts *in German and in English* at the beginning of the text. At the end of your manuscript, please state information about the author (name with titles, position, institution, and email address) as well as the exact address to which we can send the copy of the journal with your publication.