

Publication guidelines and publication ethics

Authors' responsibilities

Good scientific practice, errors

Authors who publish in **europa ethnica** are obliged to adhere to the rules of good scientific practice established by academic institutions.

If authors become aware of an error in the manuscript before or after publication, they must notify the editor immediately and cooperate with the editor to enable a correction to be made.

Book reviews consist of independent judgements by scholars on published scholarly works; this critical engagement is a crucial part of scholarly discourse. Accordingly, **europa ethnica** does not have an editorial decision-making process regarding the publication of reviews. This means that authors of reviews have a special responsibility to adhere to the rules of good scholarly practice. They must justify their criticism objectively, avoid sweeping judgements and statements that focus on the authors as individuals, and be aware that a review can have significant personal consequences for the future careers of the authors discussed. This is particularly true for young academics who are at the beginning of their careers.

Plagiarism

Authors may only submit original manuscripts and must clearly indicate when direct and indirect quotations are used to indicate that materials or ideas from other persons are being used.

Authors who wish to publish in **europa ethnica** are advised to consult the author guidelines on citations, which are available [here](#), before submitting their manuscript.

Authorship

Only those who have made a significant contribution to the submitted article may be listed as authors.

Multiple or simultaneous publications

All submitting parties must confirm that they are submitting an original manuscript that has not been published elsewhere or submitted for publication. Manuscripts submitted to **europa ethnica** for publication may not be offered for publication elsewhere until the review process has been completed.

Disclosure requirements and conflicts of interest

Authors of **europa ethnica** are expected to disclose any source of financial support they have received for the preparation of the manuscript.

Authors shall also disclose to the editor any circumstances that could constitute a conflict of interest with regard to the scientific view expressed in the manuscript. A conflict of interest exists if a third party could raise doubts about the objectivity of the research.

Research data, transparency

In order to promote scientific discourse and cumulative research and to ensure quality, the editorial team attaches great importance to ensuring the greatest possible transparency with regard to the data used when reviewing contributions. When submitting their manuscripts, authors of empirical contributions undertake to document the manner in which data was collected and/or the data sets provided by third parties (e.g. databases) sufficiently to enable the research results to be replicated and secondary analyses to be carried out. At the same time, they agree to make the data used available for further scientific research within the scope of the existing possibilities.

Obligations of reviewers

Every manuscript submitted by potential authors to *europa ethnica* is evaluated on the basis of a double-blind review process. Details on the review process for *europa ethnica* can be found [here](#).

If reviewers have a conflict of interest with regard to a manuscript, they must refrain from reviewing it.

Reviews must contain detailed points of criticism. Authors will receive written notification of the editor's decision. In the event of a decision in favour of revision, resubmission or rejection, the editor will disclose the reasons for their decision.

The peer review process is usually completed within four weeks of receipt of the manuscript; if the review takes longer, the authors will be notified accordingly.

Duties of the advisory board, editor and editorial team

Advisory board, editor, editorial team

europa ethnica is supervised by Prof. Dr. Peter Hilpold at the University of Innsbruck, who is responsible for determining the main topics and preselecting the contributions.

The editorial office is headed by Ms Greta Kammerer. She is responsible for coordinating submissions and the peer review process, as well as for standardising articles in accordance with publication guidelines.

Renowned academics from many European countries serve as advisors to *europa ethnica*. They cover a broad spectrum of subjects within minority and international law.

Violations of good scientific practice, reviews

In cases where there is suspicion that the rules of good scientific practice have been violated, the editorial team will contact the reviewer and ask them to check whether the criticism can be appropriately justified and formulated. If necessary, statements that violate the rules will be deleted before the editorial team forwards the review (anonymised). If plagiarism is nevertheless discovered after publication, Nomos Verlag will immediately stop distribution of the title until the case has been clarified.

Incoming book reviews are read by the editor and prepared for typesetting by the editorial team. If there is any suggestion that the rules of good scientific practice have been violated, the editorial team will report this to the reviewers and ask them to check whether the criticism is justified and can be better formulated.

The version submitted by the reviewers is then published in the journal.

Role of the editor during the peer review process

At the beginning of the review process for submissions, the editor decides who is eligible to review the submission, excluding reviewers whose relationship with the authors is too close.

The editor will also consider other factors in selecting reviewers, such as the desire to distribute the work more broadly and to involve as many community members as possible in the selection process. The editor will communicate the editorial decision to the authors and reviewers after the review.

Confidentiality and conflicts of interest

No information about a submitted manuscript will be disclosed to anyone other than authors, reviewers, potential reviewers, or members of the editorial board. If an advisory board member or the editor has a conflict of interest regarding a manuscript, they will recuse themselves from the review process and ask another member of the advisory board to take over.

Obligations and role of the publisher

Publishing guidelines

Nomos Verlag attaches particular importance to the high quality of its journal portfolio and monitors compliance with editorial quality standards for articles published in **europa ethnica**. Our general ethical publication guidelines can be found [here](#).

Publication decision

Nomos Verlag and the editor accept no responsibility for unsolicited manuscripts.

Fees

Authors who wish to publish in **europa ethnica** are not required to pay any fees for article processing or submission.

Long-term archiving

To ensure long-term archiving and access to **europa ethnica**, Nomos works together with [Portico](#).